

**WASHINGTON STATE
DEPARTMENT OF HEALTH
BOARD OF DENTURISTS
MEETING MINUTES**

Friday, February 29, 2008

Washington State Department of Health,
Town Center 2, Room 158
111 Israel Rd. SE
Tumwater, WA 98501

On February 29, 2008, the Board of Denturists met at the Washington State Department of Health, Town Center 2, Room 158, 111 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS PRESENT

Robert Fettig, Vice-Chair
Robert Ford
Eric Hansen, Chair
James Henderson, Public Member
Bernie Kopfer, DDS
Dorothy Mann, Ph.D, M.P.H.,
Public Member
Samuel Whisenant

STAFF PRESENT

Vicki Brown, Program Manager
Joy King, Executive Director
Sandie Pearson, Program Support
Richard McCartan, AAG
Magaret Gilbert, Senior Staff Attorney
Jennifer Bressi, Program Manager

OPEN SESSION – Friday, February 29, 2008

1. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Eric Hansen, Chair.

1.1. Approval of Agenda

The agenda was approved as presented.

1.2. Approval of November 17, 2007 Meeting Minutes

The meeting minutes of November 17, 2007 were approved as presented.

2. APPLICATIONS FOR RE-APPROVAL OF DENTURE TECHNOLOGY SCHOOLS/PROGRAMS

2.1 The City College – George Brown

The board discussed George Brown's testing procedures. A site review of the testing procedures has been completed by a sitting board member within the last two years. A motion was made and seconded to approve The City College – George Brown. The board unanimously approved The City College – George Brown.

2.2 Bates Technical College

The board reviewed information provided by Bates Technical College's Denturist Program. A decision is pending based on a future site review by three board members and staff.

3. UPDATE ON MANDATORY REPORTING RULES

Margaret Gilbert, Senior Staff Attorney provided the history and the new proposed mandatory reporting rules. A rules hearing for the proposed mandatory reporting rule will be held on March 12, 2008 in Tumwater at the Department of Health, Point Plaza East.

4. STATUS OF SUBSTITUTE HOUSE BILL (SHB) 1099

Jennifer Bressi, Program Manager provided the board updated information on House Bill (HB) 1099, the dental assistant and expanded function dental auxiliary rules.

5. PROCEDURES

5.1 Examination Appeals Process

The board was presented the proposed draft of the Examination Appeals Process procedure from Richard McCartan, Assistant Attorney General (AAG). After review and discussion, the board approved the proposed Examination Appeals Process procedure with modifications.

5.2 Scoring for Clinical Examination

The board discussed various scoring options and directed Mr. McCartan to develop a draft language. The draft changes will be presented to the board at the April 11, 2008 meeting for approval.

5.3 Recognition of Denturist Educational Programs

Samuel Whisenant, Eric Hansen, and Robert Fettig will review the Recognition of Denturist Educational Program procedure while conducting the site review at Bates Technical College. Their findings and/or recommendations will be presented at a future board meeting.

6. HEALTH AND RECOVERY SERVICES ADMINISTRATION

The board directed staff to contact John S. Davis, DDS, JD, Dental Administrator, Division of Healthcare Services, Health and Recovery Administration. The board would like to inquire if Dr. Davis is available to give his presentation at their April 11, 2008 board meeting in Tumwater.

7. PROGRAM MANAGEMENT REPORT

7.1 Budget

Vicki Brown, Program Manager presented the board with handouts detailing the budget from November 2007 to January 2008. The board requested the budget charts and graphs added to each agenda along with last biennium's data.

7.2 2008 Legislative update

Joy King, Executive Director updated the board on current legislation.

7.3 2007 Boards, Commissions, and Committees (BCC) survey results

Ms. King updated the Board on the results of the BCC survey. This is the second year the survey has been taken and was shorter this year. The information gathered from the survey assists the department in planning the all board, commission, and committee member conference and also the leadership conference.

7.4 Statistics regarding licensure (ILRS)

Ms. Brown presented the board with the current licensure statistical report obtained from the Integrated Licensing and Regulatory System (ILRS).

7.5 Follow – up from previous board meetings

7.5.1 Costs of the Oregon examination

Ms. Brown presented the board information on the cost of Oregon's Denturist written and clinical examinations.

8. CORRESPONDENCE

There was no correspondence to review.

9. OPEN FORUM FOR PUBLIC INPUT

There was no public present for comment at this time.

10. FUTURE AGENDA ITEMS

- Information on a regional exam
- Update on reference books
- Rules
- Health and Recovery Services Administration – Presentation by John S. Davis, DDS, JD, Dental Administrator, Division of Healthcare Services
- Scoring for clinical examination procedure
- Recognition of denturist educational programs procedure
- Clinical examination evaluation criteria from George Brown

CLOSED SESSION – 12:42 p.m. to 2:04 p.m.

The closed session portion of the meeting was called to order at 12:42 p.m. by Eric Hansen, Chair.

11. CLINICAL EXAMINATION EVALUATION CRITERIA FROM GEORGE BROWN

The board requested staff to send a letter to George Brown asking for information on how they calibrate their examiners for their clinical examination. The information is to be available for the board's calibration on April 11, 2008.

12. INFORMAL EXAMINATION REVIEW

The board reviewed information provided as a result of an informal review of the practical component of the November 2007 Denturist examination. Following the

board's review, the results from the November 2007 practical examination were not changed. The candidate will be notified of the board's decision.

OPEN SESSION – 2:04 p.m.

13. OTHER OPEN SESSION BUSINESS

There was no other open session business.

14. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 2:04 p.m. on Friday, February 29, 2008.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Eric Hansen, Chair